

BOARD OF WORKS MEETING  
APRIL 7, 2008  
TIME: 5:00 P.M.

PRESENT: Mayor Gary Herbert, Steve Simmonds and Bill Wenning.

Pledge of Allegiance was recited.

All Board members were present for roll call.

Minutes were approved.

Fire Chief Scott Chasteen presented to the Board a request to purchase three passes to the Fire Department Instructors Conference to be held in Indianapolis on April 9<sup>th</sup>, 10<sup>th</sup>, 11<sup>th</sup> and 12<sup>th</sup>. The cost for the four days is \$540 per pass or \$1620 for all three full conference passes.

Scott explained that he has put request sheets up at the department and seven different people can sign up to go. This gives more people the opportunity to attend one day. This conference is the premier educational conference and equipment show case in the United States.

**Motion by Bill Wenning and seconded by Steve Simmonds to approve \$1620 for three passes to the FDIC in Indianapolis. Ayes Steve Simmonds, Bill Wenning and Gary Herbert. Nays none. So passed.**

Scott Chasteen Fire Chief reported to the Board that Congressman Mike Pence has advised the Fire Department they have been awarded a Knox Box System Grant in the amount of \$6,435. Scott explained the local match would be \$322 on this grant. The fire department will do the necessary work that will be needed installing the devices making sure keys to local businesses entrusted to them will be secure and kept safe. These keys give them access to businesses in case of emergencies.

**Motion by Steve Simmonds and seconded by Bill Wenning to approve the fire department to purchase the necessary equipment they will need to be able to install the devices for the key security system. Ayes Bill Wenning, Steve Simmonds and Gary Herbert. Nays none. So passed.**

Darren Burkhart of HNTB gave the update and status report on the current projects West Side Interceptor, Regional Lift Station, Wastewater Treatment Facility Improvements, Upland Elevated Water Storage Tank, Upland Water Main Extension, Phase 2A Waterworks Improvements, Division 2 Plant and Pump Station Upgrades and Flatrock Raw Water main.

Darren explained change order #2 in the amount of \$59,496 for the West Side Interceptor. When the contractor was digging they got into rock higher than initially planned and the rock had to be excavated therefore requiring a change order and additional cost.

**Motion by Steve Simmonds and seconded by Bill Wenning to approve Change Order #2 in the amount of \$59,496. Ayes Bill Wenning, Steve Simmonds and Gary Herbert. Nays none. So passed.**

Darren explained the substantial completion papers he had brought for the Board to sign on the West Side Interceptor and the Regional Lift Station. There is a punch list of items and as of to date the City is holding in Escrow \$137,526 of the contractor Infrastructure Systems, Inc. monies on these two jobs. These are closing document papers on the Lift Station. The Contractor will grant a one-year warranty period and turn the insurance responsibility over to the City. Darren recommended to the Board to continue holding \$99,500 as retainage and release the remainder being \$38,026 to the Contractor.

**Motion by Steve Simmonds and seconded by Bill Wenning to approve the recommendation holding \$99,500 as retainage and releasing \$38,026 to the Contractor and sign the substantial completion papers as of January 15, 2008 on the Regional Lift Station. Ayes Bill Wenning, Steve Simmonds and Gary Herbert. Nays none. So passed.**

Police Chief Brian Heaton reported that he had completed the chiefs schooling last week. A company named Tyco had been doing the inspection at the police dept. building and Fire Chief Scott Chasteen had recommended he contact the company Crossman for the department's inspection. He did and they have changed companies at a savings to the department. He also stated the department is having trouble with their paging system trying to receive quality service from the Company.

Clerk-Treasurer reported to the Board that the server system she has is five-years old and they have had problems with the back-up, but now the system is restarting its self and she is going to have to replace it. She is in contact with the Summit Microsystems and the City's IT Jim Mills. The Budget and Payroll main software is on this server and the department cannot afford for this to go down. She stated that the other computers in her department are going to need to be upgraded and will try putting this in the 2009 budget. These were all put in at the same time back when Bill Wenning was the IT for the City.

Other department heads stated that their computer systems are all around five-years old and are going to need to be upgraded and replaced.

Meeting adjourned at 6:08 P.M.

PRESIDING OFFICER \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Clerk-Treasurer

