

BOARD OF PUBLIC WORKS AND SAFETY MEETING

JUNE 7, 1999

TIME: 8:30 A.M.

PRESENT: Mayor Frank Manus, Herb Scheidler and Bob Porter.

Minutes were approved.

Jeff Smith, Wastewater Superintendent, stated the Board needs to sign easements. Steve Hamilton has already signed the easements for Sanitary Sewer on Hamilton's personal property. **Motion by Herb Scheidler and seconded by Bob Porter to approve signing of easements. All ayes. So passed.**

Jeff Smith, Wastewater Superintendent, stated the Board needs to sign easements for sanitary sewer and Gas Creek Sewer Extension. Charles Shirk has already signed the easements. **Motion by Herb Scheidler and seconded by Bob Porter to approve signing of easements. All ayes. So passed.**

Darren Burkhardt of HNTB gave an update progress report of the following projects; Gas Creek Interceptor Sewer Extension Phase 2, Northwest Side Sewer Extension and the Wastewater Treatment Plant Expansion. Darren also gave the proposed bidding schedule for the Gas Creek Interceptor Sewer Extension Phase 2.

Darren brought up if the Board wants HNTB to do the inspection on the Gas Creek Phase 2; he would set up a cost plus. Herb Scheidler stated he would feel better if HNTB would do the inspections.

Motion by Bob Porter and seconded by Herb Scheidler to authorize Darren Burkhardt of HNTB to prepare engineering contracts for resident inspection and construction engineering for Gas Creek Phase 2 project. All ayes. So passed.

Darren Burkhardt explained the Northwest Side Sewer Extension. Darren stated this project would help to alleviate some flooding in this area. **Motion by Herb Scheidler and seconded by Bob Porter to approve the Northwest Side Sewer Extension project. All ayes. So passed.**

Donna Lecher, Water office manager told of the quotes for the new billing software program. She stated the Water Board passed in favor of the Greentree Software and that is the program she recommends and would like to have as well as being the lowest quote. Quotes were Data Design \$12,195; Greentree Applied Systems, Inc. \$9,300 and Keystone Consulting Service, Inc. \$26,495.

Motion by Bob Porter and seconded by Herb Scheidler to approve the Greentree Applied Systems, Inc. software program. All ayes. So passed.

Donna Lecher, Water office manager brought up two underground leaks for the Board to make a decision on concerning adjustment on the sewer portion of their water bills. One was Billings School for \$1470.97 and the other was Greg and Annette Geier for \$210.54.

After discussion motion was made by Herb Scheidler and seconded by Bob Porter to approve both adjustments. All ayes. So passed.

Meeting adjourned at 9:40 A.M.

PRESIDING OFFICER *Joseph Pruss*

Herb Scheidler

Bob Porter

ATTEST:

L. June Peck
Clerk-Treasurer