

BOARD OF PUBLIC WORKS AND SAFETY MEETING  
JANUARY 9, 2004  
TIME: 8:00 A.M.

PRESENT: Mayor Frank Manus, Glenn Tebbe and Mike Riley.

Wastewater Superintendent, Jeff Smith gave the Board a handout he had prepared for a 2004 budget guideline and also 2004 Regulatory Compliance Requirements.

1. Combined Sewer Overflow Permit Requirements: a. sewer use ordinance review/revision; b. stream reach characterization and evaluation report; c. CSO operational plan progress reports; d. long term control plan progress reports; e. long term control plan submitted.
2. Storm Water Quality: Ordinances for a. plan to detect, address and eliminate illicit discharge; b. construction site storm water run water control program; c. post construction storm water run off control program. Due November 2004.
3. Renewal of the Biosolids Land Application Permit.
4. New NPDES Permit (requirements are based on the June 2002 draft permit): a. whole effluent toxicity testing; b. contract mercury laboratory method 1631, revision c.

Jeff asked the Board for permission to have Darren Burkhart of HNTB to give the City a quote on the CSO long-term control plan. This plan is going to be very costly if everything is done that IDEM is purposing as of now and Jeff feels that he needs help on this.

**Motion by Mike Riley and seconded by Glenn Tebbe to allow Darren Burkhart of HNTB to give a quote. So passed.**

**Motion by Mike Riley and seconded by Glenn Tebbe to approve sewer adjustment on water bill of \$94.89 for Ellen Ledford. So passed.**

Steve Barth was present to ask the Board to consider his firm Barth and Associates for quotes on projects.

Washington Twp. Trustee Jim Stuart was present concerning the signing of the fire protection contract with the City for \$140,000.

**Motion by Glenn Tebbe and seconded by Mike Riley to approve signing of contract. So passed.**

**Motion by Glenn Tebbe and seconded by Mike Riley to approve signing of purchase orders as: up to \$300 department heads sign, \$300-\$500 department heads and mayor signs and \$500 and up Board of Works must approve. So passed.**

Darren Burkhardt of HNTB gave an update on the elevator lift. A compliant was filed with the Dept. of Justice about 2 years ago and the length is short by 3-4 inches, the width is fine. Could use a swing gate, but the lift is 10-12 years old. There have been a lot of code changes since this was put in, now to bring all elevators up to Indiana standards. Darren is having trouble talking with Hamilton Accessibility Company that the City uses to fix it every time there is a problem. It would be quite expensive to try and replace the existing lift.

Rick Denney stated he has a contact at Horizon's that he will call.

Fire Chief, Scott Chastian told the Board that their phone system was installed in 1996 and he would like to upgrade and install voice mail boxes. Scott had quotes from Blue River Communications of: complete new system \$3191.18 and upgrade to voice mail existing system \$1600 and quote from Office Shop of upgrade existing system to voice mail \$1225.00

Mike Riley feels the upgrade to present system would be the most logical.

**Motion by Mike Riley and seconded by Glenn Tebbe to approve the \$1225 for upgrade. So passed.**

Mayor Manus stated that he had received an e-mail from Hyett/Palma wanting to know if they still wanted to do the Downtown project and for the Mayor to start up a committee and meet with Laura Gibbons of IACT to collect data.

Glenn feels to not hurry this and get a hold of the downtown people and then form a committee.

Mayor stated that he was meeting with the downtown development group Monday.

The Board of Works meetings will be held the last Friday before the Council meetings on the first Mondays of the months at 8:00 A.M. Some months the Board of Works will be meeting twice and other months not at all.

Next meeting will be January 30<sup>th</sup> .

Meeting adjourned at 9:15 A.M.

PRESIDING OFFICER \_\_\_\_\_

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ATTEST:

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Clerk-Treasurer

PRESIDING OFFICER \_\_\_\_\_