

BOARD OF WORKS MEETING
SEPTEMBER 1, 2006
TIME: 8:00 A.M.

PRESENT: Mayor Frank Manus, Mike Riley and Glenn Tebbe.

Pledge of Allegiance was recited.

Minutes were approved.

Street Pavement Bids were reviewed by the City Attorney and Street Superintendent and all paper work is correct and in order. Paul H. Rohe of Aurora was the lowest bidder and it is recommended to award the street pavement bid to the lowest bidder.

1. Koors Contracting – Westport, In. - \$258,668.13.
2. Myers – Westport, In. - \$266,020.61.
3. Dave O'Mara – North Vernon, In. - \$228,059.50.
4. Paul Rohe – Aurora, In. - \$216,175.18.
5. Milestone – Columbus, In. - \$328,884.37.

Motion by Glenn Tebbe and seconded by Mike Riley to approve awarding the street paving to the low bidder Paul H. Rohe. So passed.

Mayor Manus brought up the necessary equipment needed to clean with at the New City Hall such as a Janitor Cart, Burnisher, Pacer Sweeper and wax for floors.

The Board would like to buy the equipment locally instead of out of town.

Motion by Glenn Tebbe and seconded by Mike Riley to buy the janitor cart, burnisher, pacer sweeper and wax from GTS. So passed.

Motion by Glenn Tebbe and seconded by Mike Riley to approve invoice of \$1842.80 to George Foster plumbing for fix some of the bathroom commodes and faucets in the New City Hall. So passed.

Kathy Reynolds requested permission to use monies in her budget to purchase a laptop computer and a LaserJet printer, scanner and fax. The equipment she had both quit and she is in need of both of these.

Motion by Mike Riley and seconded by Glenn Tebbe to approve Kathy's request to purchase the equipment from her budget. So passed.

Darren Burkhardt of HNTB did get some information from Honda on some of the wastewater infrastructure and has met with IDEM. The survey should be finished very soon and has a site plan for the elevated tank.

Donna Lecher the Water Office Manager told the Board that she is looking to out source the billing process. She has been looking at different companies. She told the Board that the Post Office called her and a lot of the bills got shredded or torn into as they were being ran thru. Forty percent of them were destroyed. The Post Office had changed their belts three days ago.

Donna Lecher told the Board that she did buy a new two-way radio for \$1200 for her new office and would like to purchase four lateral file cabinets that can be put into the built in cabinets in their new office. Each of her girls in the office would have their own file cabinet. Jackson's Office Equipment quote is \$2100, Office Shop is \$2192 and Staples is \$2248.

Motion by Glenn Tebbe and seconded by Mike Riley to approve the low quote after review, from Jackson's Office Equipment for four lateral file cabinets. So passed.

Meeting adjourned at 8:35 A.M.

PRESIDING OFFICER _____

ATTEST: _____
Clerk-Treasurer

